



**RECIPE
COLLECTION
SHEET**

For office use only	Recipe No.
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Category _____

Recipe Title _____

Submitted By _____

INGREDIENTS: Use abbreviations pt. qt. pkg. env. c. tsp. T. oz. lb. gal. doz. sm. med. lg.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

DIRECTIONS: _____

INSTRUCTIONS

- Print **NEATLY IN INK, NOT PENCIL**, and place only **ONE RECIPE** per form.
 - If more room is needed, use another sheet of the same size and staple together.
 - Please **WRITE LEGIBLY**, as this will greatly reduce errors.
 - List all ingredients in order of use in ingredients list and directions.
 - Include container sizes, e.g., 2 (8-oz.) cans, temps, and baking/cooking times.
 - Keep ingredients separate and directions in one paragraph. Do not submit recipes in steps, columns, or charts. Recipes which cannot conform to our chosen recipe format will be omitted.
 - Use names of ingredients in the directions, e.g., "Combine flour and sugar." **DO NOT** use statements like, "combine first three ingredients."
 - Be consistent with the spelling of your name for each recipe you contribute.
 - Any special recipe notes (anything other than ingredients, directions, contributor name, serving size, or recipe title) should be kept as a separate comment on the bottom of this form, as they may not be included unless we pay extra for it.
 - Your recipes should fit into one of the following categories:
- | | |
|-------------------------------------|----------------------------|
| Appetizers & Beverages | Breads & Rolls |
| Soups & Salads | Desserts |
| Vegetables & Side Dishes | Cookies & Candy |
| Main Dishes | This & That |

Dear HBA Members,

The Higgins Beach Association is preparing a new custom cookbook featuring favorite recipes from our members. The cookbook will be professionally published, and will be a great resource for summer events as well as year round use.

Please submit 1-5 of your favorite recipes so you can be represented in our group's cookbook. Follow the instructions above. Your name will be printed with each of your recipes. Thank you for contributing recipes as we know many of you are excellent cooks and have much to share.

Please submit your recipes to Kathy Mercier by September 1st. Recipe sheets may be printed out or picked up at the craft fair. You may also fill out the recipe sheet, and either scan it or take a photo and send to kathymercier14@gmail.com or drop it off in the recipe box on the porch at 14 Forest St. Call Kathy at 207-749-1674 with any questions you may have.

Name _____

email _____ phone _____